

**Table 4 Quality assurance staff responses to question about the components of a final inspection report**

<b>Components</b>	<b>No.</b>	<b>% (<i>n</i> = 23)</b>
Brief summary	8	34.8
Report with commentary	6	26.1
Detailed report	11	47.8
Recommendations for improvements	22	95.7
Corrective plans for overcoming non conformity	21	91.3
A time-frame for required responses	20	87.0
Description of the inspection list	21	91.3
Negative and positive observations	20	87.0
Inspectee signature space when corrective action completed	0	0.0